



Submit by Email

Print Form

Lucas County Information Services Checklist for Hardware/Software/Services

Department: Sheriff's Office

Requestor: Kevin Helminski

Funding Account & Description: 1010-1670-530100

Req. Date: April 15, 2015

Vendor: CDWG

Type of Request (check all that apply):

☒ **HW** ☐ **SW** ☐ **Services/New**

☒ **Purchase** ☐ **Lease** ☐ **Subscription**

☒ **State Term Contract** ID MARKET

☐ **Services/Support Renewal**
Original Purchase Date

Description or Nature of Request and for whom this is intended: Sheriff's Office is requesting to purchase a HP Color Laser Jet Pro MFP M77FW Printer. The printer will be used by the Booking Lieutenant Jim Williams.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
B167820 HP COLOR LJ PRO MFP M177FW	GCKK835		1	\$ 275.72	\$ 0.00	\$ 275.72
FREIGHT	GCKK835		1	\$ 15.58	\$ 0.00	\$ 15.58
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 291.30

**Lucas County Information Services
Checklist for Hardware/Software/Services
Page 2**

Planned Location:	<div style="border: 1px solid black; padding: 2px;">Desktop</div>	If Other please specify:	<div style="border: 1px solid black; height: 30px;"></div>
Network Connection Required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
LCIS installation assistance needed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Date:	<div style="border: 1px solid black; width: 100px; height: 20px;"></div>	
LCIS on-going support required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
ITB or RFP completed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
LCIS Management review completed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<div style="border: 1px solid black; width: 150px; height: 25px;"></div>	Exclusion
DP Board Approved?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<div style="border: 1px solid black; width: 150px; height: 25px; padding: 2px;">Standard multi-function periphe</div>	Exclusion
DP Board Date of Approval:	<div style="border: 1px solid black; width: 150px; height: 25px;"></div>		

Business Reason or Justification:

Replacing a failed MFP at the users desk.

Comments:

Reviewed and prepared by Jeremy Burnat.
Reviewed and approved by George Webb.

LCIS
Approver
Name

LCIS
Approver
Signature

G. Webb

Date

4/15/2015



SHERIFF JOHN THARP

LUCAS COUNTY

1622 Spielbusch Avenue • Toledo, OH 43604-5330

Courthouse Office: 419-213-4784
Records/Dispatcher: 419-213-4941
Corrections Center: 419-213-4924

April 15, 2015

Emergency : 9-1-1
Fax: 419-255-3096

Jeremy Burnat
Lucas County Information Services
One Government Center, Suite 600
Toledo, OH 43604

Subject: Purchase of Printer

Dear Mr. Burnat:

The Lucas County Sheriff's Office intends to purchase one (1) **HP Color Laser Jet Pro MFP M177FW printer.**

This unit will replace the current color multi-function printer in our Booking Lieutenant Office, which has reached the end of its useful life according to the LCIS technician who recently attempted to repair.

We will be utilizing funding from our 1010-1670-530100 General Fund Equipment Account for this printer. A quote from CDWG is attached.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Helminski".

Kevin Helminski
Director of Finance & Operations
Lucas County Sheriff's Office



CDWG.com | 800.594.4239

OE400SPS

SALES QUOTATION

ORDERS ACCOUNTING SALES

GCKK835

9763238

4/15/2015

BILL TO:
KEVIN HELMINSKI
1622 SPIELBUSCH AVE

SHIP TO:
LUCAS COUNTY SHERIFF'S OFFICE
Attention To: KEVIN HELMINSKI
1622 SPIELBUSCH AVE

Accounts Payable
TOLEDO , OH 43604

TOLEDO , OH 43604
Contact: KEVIN
HELMINSKI 419.213.4823

Customer Phone #419.213.4823

Customer P.O. # M177FW QUOTE

ACCOUNT MANAGER

SEAN BERGQUIST 877.325.3701

SHIPPING METHOD

FEDEX Ground

TERMS

Request Terms

EXEMPTION CERTIFICATE

GOVT-EXEMPT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	3167820	HP COLOR LJ PRO MFP M177FW Mfg#: CZ165A#BGJ Contract: MARKET	275.72	275.72
SUBTOTAL				275.72
FREIGHT				15.58
TAX				0.00

US Currency

TOTAL 291.30

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 312.705.8283

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager.